

Minutes of Travis County Emergency Services District #3 November 23, 2009

Attached to and incorporated into these minutes is a copy of the official agenda for the November 23rd 2009 meeting.

Under Agenda Items 1 & 2: Board President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established with Commissioners Bob Taylor, Edd New, Rick Coneway, and Carroll Knight attending.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chiefs Elliott and Wittig; Business Manager Miller; District Chiefs Hartigan and Wilson; and PIO Warren.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Commissioner Coneway moved to approve the minutes of the October 26th meeting. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Taylor moved to approve the Treasurer's Report, seconded by Commissioner Coneway. The motion carried unanimously.

Under Agenda Item 6: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from October 28th – November 24th 2009. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 7: The sales tax report was presented.

Under Agenda Item 8: Commissioner Taylor moved to approve the revised contract amount due to Travis County ESD #9 (TCESD9) from TCESD #3. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 9: Fire Chief Warren presented the Status Report for the month of October.

Under Agenda Item 10: Attention was drawn to the copy of the "Meeting Highlights of the October 24th ESDCC meeting. Commissioner Taylor reported that remarks by Dr. Paul Hinchey were well received. Among other things, these remarks included Dr. Hinchey's belief that First Responders should be providing more advanced care than they do currently. He (Dr. Hinchey) wished to place less emphasis on absolute response times, preferring a 'package' of things that needed to happen in a given medical emergency. There was also mention of a ground study to be made on the roads and transportation taken to a scene – what might be most efficient.

Under Agenda Item 11: President New announced the next regular meeting would be held on Monday, December 21st 2009.

Under Agenda Item 12: There was no executive meeting.

Under Agenda Item 13: There being no further business Commissioner Taylor moved to adjourn at 7:46 p.m. Commissioner Knight seconded the motion, which carried unanimously.

Respectfully submitted,

Carroll Knight Secretary, Board of Commissioners
(Minutes taken by Madeline Miller)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular board meeting at 7:00 p.m. on Monday, November 23, 2009 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
 - a. Receive comments from visitors.
4. Review and approval of minutes of the October 26th meeting.
5. Treasurer's Report.

6. Approve payments over \$2,000 with sworn statements for the following:
 1. Checks dated 10/28/09 – 11/13/2009
 2. Checks dated 11/14/09 - 11/24/09
7. Sales Tax Report.
8. Review the memorandum from President New regarding the Oak Hill-Westlake Interlocal Service Agreement and approve the revised net amount due to Westlake from Oak Hill.
9. Chief's Monthly Status Report.
10. Other Business:
 - A. Review and discussion of the latest information from the ESDCC.
 - B. Any other business.
11. Announcement of future meeting dates of the Board of ESD 03 Commissioners.

Adjourn to Executive Session to discuss matters concerning pending or contemplated litigation, real property, or personnel, as authorized pursuant to Texas Government Code Section 551.071, *et seq.*

Return to open session.

12. Consider and take appropriate action on matters discussed in Executive Session.
13. Adjourn.

By: _____ Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices). Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda.

The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ . M. on November 19th 2009 _____ Megan Lundquist, Office Manager